

NEW SERVICE PROCESS

Paperwork:

- Membership application – social security number required for credit check. A deposit may be required before service is energized
- Easement – requires all property owners to have their signatures notarized, need legal description and PIN number from land record
- Release/Affidavit – Only one owner’s signature required

On-site Appointment Requirements: (the following must be completed before appointment is scheduled)

- Hole dug for concrete foundation
- Meter site determined
- Septic system site determined
- All paperwork completed (please bring enclosed **paperwork, completed in full**, to scheduled appointment)
*A trench must be furnished by landowner to underground services requested after November 1st due to frost conditions

Costs:

- Improved lot (well, septic, OR foundation in place) is \$500 plus \$5.00/ft.
- Unimproved lot (vacant land) is \$700 plus \$7.00/ft.
*The cost is the same whether an overhead or underground service is selected
- Additionally, a fee of \$400 per crossing will be charged if a project involves crossing a paved road or driveway

New Service Installation: (the following **MUST BE COMPLETED** before your service can be scheduled for installation. If these items are incomplete, delays will result in having the electric installed.)

- Paperwork signed, completed, and returned**
- All fees paid – installation fees and deposit, if required**
- Meter socket (**lever bypass recommended**) ready / Must remain accessible to Coop employees at all times**
- Wiring affidavit filled out by wireman /signed and returned. UDC inspection signed and returned if required.**
- Disconnect, if required by code**
- Necessary conduit**
- Ground rods and ground wire**
- Basement must be backfilled within 3 inches of final grade**
- Be sure cable route is clear of all obstructions**
- Refer to enclosed “Rate Schedule” for service charges, which begin when meter is set and energized. Note: Rates subject to change.**

Once you can check all of the above boxes, you will be ready for service. Please let Barron Electric know when you have this checklist complete. If you have questions, please feel free to call or write. Our toll free number is 1-800-322-1008. We look forward to working with you during this process.

BARRON ELECTRIC COOPERATIVE

Jody Thill ♦ jthill@barronelectric.com

NEW SERVICE FORMS

from...



BARRON
Electric
COOPERATIVE - BARRON, WISCONSIN

operations@barronelectric.com
www.barronelectric.com

Jody Thill

Member Account Representative - Operations

1434 State Highway 25 North
PO Box 40
Barron, WI 54812

Barron Area: (715) 537-3171
1-800-322-1008
Fax: (715) 637-1906

A Touchstone Energy® Cooperative 

BEC's Mission Statement

Barron Electric Cooperative is a member-owned business that provides energy, products, and services to improve the quality of life in the area we serve.

 **BARRON**
Electric
COOPERATIVE - BARRON, WISCONSIN

Your Touchstone Energy® Cooperative 



office use only
Location No. Account No. Member No.



APPLICATION FOR MEMBERSHIP AND ELECTRIC SERVICE

(applies to new members only, please complete fully)

The undersigned applies for membership in, and electric service from, the Barron Electric Cooperative, and does hereby agree:

- a) To secure a membership in the Cooperative as prescribed by the Bylaws.
- b) To purchase from the Cooperative, when the Cooperative makes energy available to the member, and to pay monthly or as otherwise specified, for such energy used upon the premises now owned or occupied by the member in accordance with the rate schedules established by the Cooperative. Member also agrees to pay the minimum charge as established from time to time by the Board of Directors while a member.
- c) To comply with and be bound by the Articles of Incorporation and the Bylaws of the Cooperative, as well as such rules and regulations as may from time to time be adopted by the Cooperative's Board of Directors.
- d) That this application constitutes a contract by and between the member(s) and the Cooperative, which includes "c" above.
- e) That service shall continue in force from the date service is made available by the Cooperative to the member and thereafter until cancelled by withdrawal of membership in the Cooperative.
- f) Upon request of the Cooperative based upon reasonable terms and conditions, to grant to the Cooperative one or more right-of-way easements for extending and furnishing service to the Applicant or any other Cooperative member or for any other need of the Cooperative in constructing, operating, and maintaining its electric system.
- g) No person can have more than one (1) Cooperative membership.

All marital memberships are joint unless checked otherwise below:

- Spouse- married
- Husband and wife as tenant in common members
- Joint tenant members other than spouses
- Individual member
- Association membership other than corporation
- Limited Liability Company
- Partnership
- Common tenant members other than spouse
- Corporate membership, other than municipality
- Government entity

(Association, Partnerships, Corporations, Governmental bodies must produce two (2) signatures or power of attorney).

Also complete below:

Primary member:

Name (Please print) _____

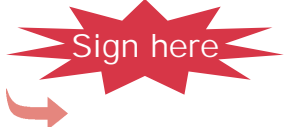
Email: _____

Mailing Address _____

City, State, Zip _____

Telephone Number () _____

Social Security # & or FIN # _____



Date

Primary residence

Secondary member:

Name (Please print) _____

Email: _____

Mailing Address _____

City, State, Zip _____

Telephone Number () _____

Social Security # & or FIN # _____



Date



This Instrument was Drafted by Aaron Torud
for Barron Electric Cooperative
ELECTRIC LINE - RIGHT-OF-WAY EASEMENT

(MUST BE COMPLETED IN BLACK INK ONLY)

KNOW ALL BY THESE PRESENTS that the Undersigned [Print Landowner's Names(s)]

("Grantor" whether individually or collectively) for good and valuable consideration, receipt of which is hereby acknowledged, (do) (does) hereby grant unto BARRON ELECTRIC COOPERATIVE, a Wisconsin cooperative ("Grantee"), its successor and assigns, the right to enter upon the lands of the undersigned, situated in _____ County, Wisconsin, and more particularly described as follows:



By & Return to:
BARRON Electric
COOPERATIVE - BARRON, WISCONSIN
P.O. BOX 40 • BARRON, WI 54812
1-800-322-1008 OR 715/537-3171

(the "Property") to construct, operate, repair, maintain, relocate and replace thereon, and under the surface thereof, and upon or under all streets, roads, or highways, on or abutting said lands, a line for the transmission and distribution of electric energy, and voice and data communication line system(s) or any combination thereof, including without limitation all appropriate cable, wire, transformers, manholes, concrete pads, poles, crossarms, duct, conduit ground connections, attachments, equipment, accessories and supporting devices (which if necessary, may be located outside of the Right-of-Way strip) necessary and appropriate for the transmission and distribution of energy, either above or beneath the ground as Grantee deems necessary for the purposes of exercising the rights herein granted.

Parcel Identification Number (PIN)
(Computer Number)



Easement Width. Except as otherwise stated, the Right-of-Way shall be 10 feet wide for lines placed underground and 40 feet wide for lines located above ground.

Ownership of Property. All facilities erected or installed shall remain the property of the Grantee. This shall include, but not be limited to, poles, wires, manholes, conduits, cables, connection boxes, transformers, transformer enclosures, ducts, ground connections, attachments, equipment, accessories and appurtenances necessary and appropriate for the transmission of energy either above or below the ground. Grantee shall have the right to remove all such property, at its option, upon termination of service.

Inspection, Removals, Alterations. Grantee has the right to inspect, rebuild, remove, repair, improve and make changes, alterations, substitutions and additions in and to its facilities as it may from time to time deem advisable, including the right to increase or decrease the number of conduits, wires, cables, and appurtenances, and to change from an overhead to an underground system or vice-versa.

Tree Trimming and Brush Removal. The Grantee shall at all times have the right to cut, trim and control the growth by chemical means, mechanical means or otherwise, of trees and shrubbery located within said right of way or that may interfere with or threaten to endanger the operation and maintenance of said line(s) or system(s), including any control of the growth of other vegetation within the right-of-way, which may incidentally and necessarily result from the means of control employed. All trees and limbs cut shall remain the property of the Grantor.

Grantor's Use of Easement. Grantor, his/her successors and assigns, may use the Right-of-Way strip for any purpose not inconsistent with the rights hereby granted provided such use does not interfere with or endanger the construction, operation or maintenance of Grantee's facilities. Grantor agrees to keep said easement clear of buildings, structures, flammable material, trees or other obstructions. Grantor further covenants and agrees that the elevation of the existing ground surface within the Right-of-Way strip will not be altered by more than one (1) foot without the written consent of Grantee, and that no fences, gates, signs, posters, or other attachments shall be placed on or attached to Grantee's supporting structures.

Access Rights. Grantee shall have the right of ingress to and from said Right-of-Way strip along a route which will cause the least possible interference with existing land uses, together with the right and privilege of using those portions of the Property abutting on same as may be necessary for the purpose of placing thereon materials excavated from said Right-of-Way strip and for the purpose of bringing upon said line of construction such machinery, conduit, conductor and other equipment as may be necessary for construction, repair, maintenance and replacement of Grantee's facilities.

Joint Use. Grantee shall have the right to license, permit or otherwise agree to apportion the rights granted herein to third parties, including the joint use or occupancy of the line(s), system(s) or, if any of the said system is placed underground, of the trench and related underground facilities, by any other person, association or corporation.

Binding Agreement. This agreement is binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

Grantor's Warranty. Grantor covenants and warrants that Grantor is lawfully seized and possessed of all the property described above and has good right and lawful authority to convey this easement for the purpose herein expressed, and there are no mortgages, liens or encumbrances except as noted and attached hereto.

State of _____

County of _____

On this _____ day of _____, 20____, personally appeared _____,

proved to me through satisfactory evidence of identification, to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public Name: _____

My Commission Expires: _____

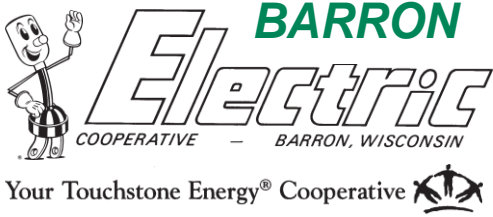


Dated this _____ day of _____, 20 ____

Notary
Seal
Here

Step 2

RELEASE FORM



Name _____
 Service Address _____
 City _____ State _____ Zip Code _____
 Phone _____

Office Use:
 Sec. _____ Twp. _____ Range _____ Code No. _____

Barron Electric Cooperative, or a contractor working for the Cooperative, may be excavating or installing poles and/or anchors on your property in order to install your electric service line. To avoid damage to any private facilities (i.e., underground tanks, lighting, sewer, well, sprinkler, water, etc.) by Barron Electric, you are responsible for clearly and accurately identifying all private underground facilities with paint, stakes, or physically exposing such facilities. A BEC representative must be informed of all private underground facilities and proposed construction sites at the time of application.

I, the undersigned, agree to hold harmless Barron Electric Cooperative (and/or its contractor) for any damage to any private underground facilities as a result of a lack of identification or improper identification. The cost of any repairs to damaged private underground facilities and any additional expenses due to known or unknown private facilities will be my responsibility. I also acknowledge that ground disturbance is likely to occur as a result of the requested excavation. Crews representing the Cooperative will make an effort to perform ground restoration with materials available on site; however, I agree it is my responsibility to complete further restoration if so desired.

I, the undersigned, agree to hold harmless Barron Electric Cooperative (and/or its contractor) for any damages incurred to above-named property as a result of cutting and/or trimming trees.

I certify that I own, or am the authorized representative of the owner of the property, of the address(es) listed above, and that I have read and understood the above statements.

Sign here (Only one owner's signature required)

 Date _____

Step 3 **If unable to meet on site, please sketch proposed route, meter location, building site, septic system, deck, and detached future buildings.**

Please choose your meter location carefully. There will be a charge for relocating your meter and/or service. All service fees are due and payable prior to installation.

Installation Cost \$ _____

Work Order # _____

Notes: _____

METER LOCATION GRID
 (Not necessary if meeting BEC representative on site)



BARRON ELECTRIC COOPERATIVE - WIRING AFFIDAVIT

OWNER OF PREMISE _____ PREMISE STREET ADDRESS _____ CITY _____

SECTION _____ TOWN _____ RANGE _____ MAP LOCATION _____

UDC INSPECTOR _____ LICENSE# _____
NAME (Print)

COMMERCIAL INSPECTOR _____ LICENSE# _____
NAME (Print)

WIREMAN'S _____ PHONE# _____
NAME (Print)

CONTRACTOR# or ELECTRICIAN LICENSE# _____

1-Phase service entrance 3-Phase service entrance _____ AMPS _____ VOLTS

Underground Overhead

Signature of Wireman _____ Date _____

Before electricity can be furnished, the appropriate inspections must be completed, provisions of the state electrical code are compliant, and this affidavit completed.

FROM _____

POSTAGE

BARRON ELECTRIC COOPERATIVE
PO BOX 40
BARRON WI 54812